



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		UPENDRA NATH COLLEGE SORO
Name of the head of the Institution		DR. SRIKANTA SAMAL
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06788221222
Mobile no.		9338711896
Registered Email		principaluncollege@yahoo.com
Alternate Email		dilippanda2014@gmail.com
Address		at/po- soro, dist-balasore, odisha, pin-756045
City/Town		soro
State/UT		Orissa
Pincode		756045

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		DILIP KUMAR PANDA			
Phone no/Alternate Phone no.		06788221222			
Mobile no.		9777287554			
Registered Email		dilippanda2014@gmail.com			
Alternate Email		principaluncollege@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.uncollegesoro.com/			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.5	2007	31-Dec-2007	31-Dec-2012
2	B+	2.55	2016	21-Dec-2016	21-Dec-2021
6. Date of Establishment of IQAC			13-Mar-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Aids Awareness Rally		01-Dec-2017 1		63	
National Youth Day observed		12-Jan-2017 1		40	

Blood donation camp	12-Sep-2017 1	76
Health Check up camp	06-Dec-2017 1	37
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	Infrastructure Development	RUSA	2017 365	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Encouraged faculties to take up Minor Research Projects 2. Suggested various departments to organise seminars 3. Motivated students to participate in various academic and cocurricular activities

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Creation of student friendly atmosphere, Organization of	Computer Education and internet facility provided to

departmental seminars , Sports and cultural activities among students, Organisation of NSS, NCC and YRC activities.	students.Departmental seminars in all the 13 departments have been organized. Annual Athletic competitions organised and essay, debate song competitions held. Health check up camp organised on 06.12.2017 by NCC and YRC units Swachha Bharat Abhiyan held in the college campus ,AIDS day observed on 01.12.2017, National Youth Day observed on 12.01.2018.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	20-Dec-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Sep-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a very good mechanism for curricular delivery. The institution adopts CBCS syllabus prepared by Fakir Mohan University, Balasore based on the state model syllabus which is followed by all the Universities of the state. The college has a good number of highly qualified faculties with many of them having M.Phil and Ph.D Degrees. Most of them are permanent faculties appointed and approved by the Govt. In case of additional necessities the college management has also appointed part timers to cater to the needs of the students. Lesson Plan is prepared by the faculties at the beginning of an academic year and progress register is maintained accordingly. This is checked by the respective H.O.Ds and then by the Principal in each month. We have also a well equipped computer lab to provide basic computer knowledge to the students which is absolutely necessary for the present day students. In comparision to most other colleges, we have well equipped laboratories for practical classes in all subjects of Science stream. The library of our college is well furnished containing_____ number of both text and reference books which

is adequate to the needs of the students. The journal section, the reading room, internet facility in the library combined by build up a spectacular academic ambience on the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is obtained from students in the written form. The feedbacks are put both in the meetings of IQAC for discussion. The problems of the students are considered. keeping into consideration the financial position of the college. The college tries to solve their grievances.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH, ODIA, HISTORY, POL. SC., PHILOSOPHY, ECONOMICS, SANSKRIT & MATHEMATICS	256	680	256
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2011	0	56	0	56

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
56	18	6	2	0	0
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college continues the student mentoring system through interaction with faculties during proctorial classes where the students get appropriate solutions to there problems. Apart from this we have organised the career counselling programmes through different organisations. This year career counseling programmes were organised by Srusti academy, Nice Computer Institute Centurian University. These programmes offered necessary guidance to the studnets regarding career opportunities for students of different streams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2011	56	1:4

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	56	13	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6TH	20/03/2018	01/05/2018
BCom	BCOM	6TH	20/03/2018	01/05/2018
BSc	BSC	6TH	20/03/2018	01/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Unit tests are conducted by teachers of each departments for improvement of students standard and for preparing them for the semester examinations. The area of weakness is found and remedies are suggested by faculties. Besides the internal assessment exam is held before each semester. The preparation of the students for unit test and internal assessment exams help the students in their preparation for the semester examination. Further sudden on the spot test are also held to gear-up the students for the coming examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the university in the beginning of the year. As an affiliated college of F.M. University, our college adheres to the calendar strictly. Besides lesson plan is prepared by each faculties with the signature of the respective HoDs and the progress register is maintained accordingly for the completion of the course in time. This progress register is verified timely by the HoDs and the Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.uncollegesoro.com/report/Programme-Outcome.docx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.uncollegesoro.com/student_survey.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	0	0	0
Attended/Seminars/Workshops	0	4	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Level Camp	NCC Unit of U.N. College, Soro	1	50
National Youth Day	NSS Unit of UNC	3	70
Blood Donation Camp	Youth Red Cross Unit of UNC	5	107
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NIC Camp at J and K	1st in Group Dance	Company Comandant	16
NIC Camp at J and K	1st in NIAP	Company Comandant	16
NIC Camp at J and K	2nd in Group dance	Company Comandant	16
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitisation Format	F.M. University	Gender Sensitisation Programme	6	144
NSS	NSS Unit of UNC	Swachhata programme	2	30
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	10000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12010	533165	425	71917	12435	605082
Reference Books	20967	3868249	0	0	20967	3868249
Journals	4409	657977	0	0	4409	657977
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	1	70	70	1	10	5	4	0
Added	0	0	0	0	0	0	0	0	0
Total	70	1	70	70	1	10	5	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and

recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
55671640	55671640	22989715	22421460

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are well equipped laboratories in each department of science stream. The laboratories are equipped from college funds and maintained by the staff of each department. The RUSA fund is also utilised for the improvement of these laboratories. Instruments are purchased keeping in view the necessities of the students. There is also a computer lab having 50 nos. of computers which cater to be needs of the students. The lecturer of IT department gives necessary instructions to computerate the students. The library contains sufficient number of books and journals which are issued to students through their library cards. Books and journals are purchased every year from college fund and also at times by funds sanctioned by UGC RUSA. The college has a very good and specious play ground. Sports items like football, cricket, chess, carom etc. are provided to students. The PET of the college provides necessary coaching to the students. Besides there is a gym where the students improve their physical fitness during morning hours. This is recorded in a register.

<http://www.uncollegesoro.com/home.php#>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counseling	13/09/2017	67	Shrusti Academy, Nice Computer Institute Centurian University
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of studentsp placed
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		examination	counseling activities		
2018	CT	15	15	15	15
2018	BED	12	12	12	12
2018	BSC Murshing	3	3	3	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	12

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Literary Competitions	College	27
Annual sports	College	354
Annual Cultural Competitions	College	36
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
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No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Election was banned due to flood. The activities of various associations were conducted taking volunteers from among the students. One students named ankita sarangi was taken as the member of IQAC.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Golden Jubilee was celebrated this year where students from all classes were given responsibilities as a result of which the function was conducted smoothly. 2. Annual function was held by soliciting students cooperation on the basis of their leadership as there was no election of students representatives this year.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students admission process which conducted in online mode through SAMS (Stud nets Academic Management System). The data base of students is available in the SAMS portal (https://www.samsodisha.gov.in/) . As the admission is made through SAMS the entire process is fare and transparent .
Library, ICT and Physical	The college has a very good Library

Infrastructure / Instrumentation

with more than 30,000 books and periodicals to serve the needs of the students as well as faculties. There is internet facilities for both teachers and students. The xerox machine in the library is used by the students to get copies from important books and journals. Besides the college has reading room where students read different books, news papers and journals. The Library is under CCTV surveillance. The college has two Virtual Class room. Though they are insufficient to cater to the needs of all the students, yet each department takes at least one class in each year (1st Yr., 2nd Yr. 3rd Yr.). the college has an extensive campus of 15.8 acres. We have three class room blocks for each stream, Well equipped Science labs for each department of science, a computer resource center with 50 nos. of computer , a gymnasium, a well spread out play ground and a separate administrative block.

Examination and Evaluation

Two types of examinations are conducted for students. They have to appear semester examination twice a year. Internal assessment exams are held in each paper for 20 marks before the semester exam. A student has to appear in 6 nos. of semester exam to complete the graduation programme. The weakness of students are diagnosed through internal assessment exams and necessary suggestions are offered for improvement. The university conducts central valuation with the faculties from each college and result is published in time.

Teaching and Learning

1. Proctorial system was introduced .
2. Doubt clearing classes by faculties undertaken
3. Computer operating is taught to students
4. Departmental Seminar are organised for better exposure of students.
5. Faculty members guide students in preparing project work.

Curriculum Development

Curriculum has been planned by the F.M. University for each department. accordingly the faculty members prepare lesson plan and get it approved by the HoDs and the principal. According to the plan prepared, progress is maintained in the progress register. Departmental faculties meet together once in a month to discuss the

progress.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	admission is conducted in online process through Students Academic Management system (SAMS)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Fourth National Language Conference 2017	1	06/07/2017	09/07/2017	04
NSS Empanelled Training Institute Seminar	1	16/11/2017	22/11/2017	07
UGC sponsored National seminar	2	18/11/2018	19/11/2018	02
Statutory conference and national seminar	1	18/12/2017	20/12/2017	03
UGC sponsored Refresher programme	3	10/11/2017	30/11/2017	21

UGC sponsored Refresher programme	1	08/01/2018	28/01/2018	21
International Management Convention	1	11/01/2018	13/01/2018	03
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Fund Employees Cooperative Theft Society	Staff Welfare Fund Employees Cooperative Theft Society	Student Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A committee has been formed to conduct the internal audit. It works in cooperation with the accounts section of the college along with the necessary supports and guidance from the Accounts Bursar Principal. The external audit is conducted each year by the Local Fund Audit of Odisha, so that transparency is maintained in the Accounts section. Occasionally Auditor General audit is also conducted by the Govt. of Odisha.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Regional Director of Education District Level Coordinator	Yes	Principal, Administrative Bursar Academic Bursar
Administrative	Yes	Regional Director of Education	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teachers meetings are organised Suggestions are received from parents. Suggestions o the parents worked out by the college administrations. The progress of the students is reported to the parents by the college authority.

6.5.3 – Development programmes for support staff (at least three)

Basic computer training of the support staff is a regular practice. Dedicated Health Centre, Yoga, Gymnasium and Stadium are extended to the staff members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Motivation programmes for students have been conducted by departmental faculties 2. Students motivated to attend Computer Resource Center (CRC) in large numbers 3. Construction of Conference hall has been started 4. Construction of Boundary wall in progress

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Gender Sensitization programme	15/09/2018	15/09/2018	15/09/2018	144
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
gender Sensitisation Programme	15/09/2018	15/09/2018	124	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood donation camp	12/09/2017	12/09/2017	107
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Boundary wall has been completed. The campus is free from stray cattle. One day camps are organised to clean the campus from time to time. staff members participate in swachh Bharat programme to clean the campus and make it Eco friendly. The Garden with various seasonal flowers add to the Eco friendly atmosphere of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Founders memorial day is observed each year on 20th January and retired faculties of this college who were actively involved in the different activities of the college are invited to share their experience with the students. 2. Top performers of various subjects are awarded with medals and certificates which acts as a source of inspiration and motivation for the students to come out with better performance.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

All Round Development of Body, Mind and Soul of the Learners. To Develop the Inherent Qualities of Young Learners. Increase the Sense of Social and Civil Responsibilities. Inculcating the Sprit of True Citizenship. Nourishing Human Values and Promoting the Sense to Preserve Indian Culture and Tradition. Promoting Scientific Attitude, Temper and Rational Thinking. Developing Aesthetic Sense, Sportsmanship and Leadership.

Provide the weblink of the institution
<http://www.uncollegesoro.com/mission.php>

8.Future Plans of Actions for Next Academic Year

Yoga and Meditation classes for 100 students or 10 of students strength, whichever is less. Each session should be of 45 mins duration. At least 50 attendance per session and at least 10 sessions per year. Attendance sheets will be maintained. At least one hour of Group discussion/ seminar per course for all the students of the college. (Each student should either participate in the Group discussion or present a topic in the seminar