



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	UPENDRA NATH COLLEGE SORO
Name of the head of the Institution	DR. SRIKANTA SAMAL
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06788221222
Mobile no.	9338711896
Registered Email	principaluncollege@yahoo.com
Alternate Email	principaluncollege@gmail.com
Address	AT- ITUA, POST- SORO,
City/Town	BALASORE
State/UT	Orissa
Pincode	756045
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	MR. DILIP KUMAR PANDA
Phone no/Alternate Phone no.	06788222898
Mobile no.	9777287554
Registered Email	dilippanda2014@gmail.com
Alternate Email	surya.mishra74@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.uncollegesoro.com/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.uncollegesoro.com/home.php#

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.5	2007	31-Dec-2007	31-Dec-2012
2	B+	2.55	2016	21-Dec-2016	21-Dec-2021

6. Date of Establishment of IQAC	01-Jan-1970
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
INTERNATIONAL YOGA DAY	21-Jun-2018 1	343
COLLEGE FOUNDATION DAY	16-Jul-2018	547

	1	
WORLD AIDS DAY	01-Dec-2018 1	76
NATIONAL YOUTH DAY	23-Jan-2019 1	131
FOUNDER'S MEMORIAL DAY	20-Jan-2019 1	272
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
HIGHER EDUCATION, ODISHA	REPAIR AND RENOVATION OF ACADEMIC BLOCK	RUSA	2018 365	3000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Campus cleaning has been done by the Staff and students from time to time 2. Departmental Seminars have been organised in all the departments 3. Cultural Competitions were held by the IQAC to encourage students in cultural activities 4. Sports activities were initiated 5. Different activities like YOGA was performed by the staff and students to maintain physical fitness

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Regular Yoga and meditation classes to be organised. Seminars to be organised. Students attendance to maintained strictly for healthy academic environment. Student feedback to be taken.	Six yoga classes were taken by the Experts in YOGA. Two departmental Seminars were organised in each department. Student attendance in all the department was taken seriously and the percentage of attendance was reported to the guardians. Student feedback was taken, analysed and remedial steps have been taken.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a very good mechanism for curricular delivery. The institution adopts CBCS syllabus prepared by Fakir Mohan University, Balasore based on the state model syllabus which is followed by all the Universities of the state. The college has a good number of highly qualified faculties with many of them having M.Phil and Ph.D Degrees. Most of them are permanent faculties appointed and approved by the Govt. In case of additional necessities the college management has also appointed part timers to cater to the needs of the students. Lesson Plan is prepared by the faculties at the beginning of an academic year and progress register is maintained accordingly. This is checked by the respective H.O.Ds and then by the Principal in each month. We have also a well equipped computer lab to provide basic computer knowledge to the students which is absolutely necessary for the present day students. In comparision to most other colleges, we have well equipped laboratories for

practical classes in all subjects of Science stream. The library of our college is well furnished containing more than 40000 numbers of both text and reference books which is adequate to the needs of the students. The journal section, the reading room, internet facility in the library combined by build up a spectacular academic ambience on the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	31/12/2019	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ODIA, ENGLISH, HISTORY, POLITICAL SCIENCE, SANSKRIT, PHILOSOPHY, MATHEMATICS	01/06/2018
BSc	PHYSICS, CHEMISTRY, ZOOLOGY, BOTANY & MATHEMATICS	01/06/2018
BCom	COMMERCE	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	na	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback is obtained from students in online mode through our college website. The feedbacks are put in the meetings of IQAC for discussion. The problems of the students are considered. keeping into consideration the financial position of the college. The college tries to solve their grievances. The teachers also give their feedback in online mode through google forms. But the feedback of the parents are taken in the parents teachers meetings organised in the college. Their suggestions are taken into consideration and remedial steps are taken as per as practicable.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ENGLISH, ODIA, HISTORY, POL. SC., PHILOSOPHY, ECONOMICS, SANSKRIT & MATHEMATICS	256	794	256
BCom	COMMERCE	192	562	175
BSc	PHYSICS, CHEMISTRY, ZOOLOGY, BOTANY, MATHEMATICS	192	951	182
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1916	Nil	50	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Number of smart	E-resources and

Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
50	16	6	2	2	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Mentoring system is carried on through interaction between faculties and students during proctorial classes taken from time to time. 2. Personal motivation by the teachers is also conducted when necessary. 3. Career counselling programmes are conducted through various Private organisations. This the career counseling programs were undertaken by Orion Edutech , Cuttack Oracle Resource Pvt. Ltd., Bhubaneswar which was immensely benefited to the students. Theses program offered necessary guidance to the students regarding different career opportunities available for students of different streams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1825	50	1 : 36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	50	15	2	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DILIP KUMAR PANDA	Associate Professor	MAHANGA BADACHANA SAHITYA SANSKRUTI PARISADA SAMANNA
2018	DILIP KUMAR PANDA	Associate Professor	SWAPNESWAR SAHITYA SANSKRUTI SAMAJA SAMNNA
2018	DR. RABINDRA KUMAR BIHARI	Associate Professor	SMART NAVARATNA FROM RAJYA KALA GABESANA O PARIKHYANA PARISADA, CUTTACK
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6TH / 2019	20/03/2019	27/04/2019

BCom	BCOM	6TH / 2019	20/03/2019	27/04/2019
BSc	BSC	6TH / 2019	20/03/2019	27/04/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Unit tests are conducted by teachers of each departments for improvement of students standard and for preparing them for the semester examinations. The area of weakness is found and remedies are suggested by faculties. Besides the internal assessment exam is held before each semester. The preparation of the students for unit test and internal assessment exams help the students in their preparation for the semester examination. Further sudden on the spot test are also held to gear-up the students for the coming examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the university in the beginning of the year. As an affiliated college of F.M. University, our college adheres to the calendar strictly. Besides lesson plan is prepared by each faculties with the signature of the respective HoDs and the progress register is maintained accordingly for the completion of the course in time. This progress register is verified timely by the HoDs and the Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.uncollegesoro.com/report/Programme-Outcome.docx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	Nill	na	Nill	Nill	00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.uncollegesoro.com/student_survey.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	Nil	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	1
ECONOMICS	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
FINANCIAL TECHNOLOGY AND ITS ROLE IN THE FINANCIAL INCLUSION:	SUSHANTA KUMAR SETHY	FINANCIAL INCLUSION AND RURAL DEVELOPMENT	2018	2	BHARTI PUBLICATIONS, NEW DELHI	2

A STUDY ON INDIA					
No file uploaded.					

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	Nil	Nil	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
SELF DEFENCE TRAINING	SELF DEFENSE CELL , UNC	1	142
YOGA DAY	NSS, YRC, UNC	5	205
WORLD AIDS DAY	NSS YRC, UNC	4	115
NATIONAL YOUTH DAY	NSS UNIT, UNC	3	69
NATIONAL LEVEL NCC CAMP	NCC UNIT, UNC	1	10
STATE LEVEL NCC CAMP	NCC UNIT, UNC	1	35
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS, UNIT, UNC	GENDER SENSITIZATION PROGRAM	5	300

YRC	YRC, UNC	WORLD AIDS DAY	3	115
NSS	NSS, UNC	SWACHHA BHARAT ABHIYAN	33	145
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Null	Null	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Null	00	Null
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3701882	2925457

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Null	00	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	12435	605082	Nil	Nil	12435
Reference Books	20967	3868249	Nil	Nil	20967	3868249
Journals	4409	657977	Nil	Nil	4409	657977
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	1	70	70	1	11	4	50	0
Added	2	0	0	0	0	2	0	0	1
Total	72	1	70	70	1	13	4	50	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7696555	5884202	3701882	2925457

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college does not lack infrastructure in the sphere of physical, academic and support facilities for students. We have well equipped laboratories for each department in science. These are furnished by utilising the college fund
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and funds received from central agencies like UGC RUSA, There are adequate no of computers to serve the purpose of the students . The Lecturer in the department of IT helps the students in this regard and maintains the record. Besides the Library is well furnished with sufficient no of books. Books are issued to the students through their Library cards. The college has a specious play ground and provides facilities for students to engage theme selves in various indoor and outdoor games with necessary guidance from the college PET. We have a Gym used by the both Students and Staff to improve their Physical fitness. This is recorded in register by the PET.

<http://www.uncollegesoro.com/home.php#>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PRERANA	299	1037490
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ORACLE PRELIM SREENING	07/11/2018	208	ORACLE HUMAN RESOURCE PRIVATE LIMITED
CAREER COUNSELING	15/09/2018	163	ORION EDUTECH, CUTTACK
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	CAREER COUNSELLING ORION EDUTECH ORACLE HUMAN RESOUSE PRIVATE LIMITED	30	30	30	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA	English	Various Government and private Institutions	PG Fashion Technology
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS Nil	COLLEGE	295
ANNUAL CULTURAL COMPETITIONS Nil	COLLEGE	72
LITERARY COMPETITIONS Nil	COLLEGE	45
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students election was not held due to due to violence. The activities of various associations were conducted by taking volunteers among the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college adopts the policy of decentralization and participative management at various levels which are absolutely necessary for the harmonious growth of the institute. The college Governing Body takes charge of the infrastructural development and also decides policies to be implemented by the institute. This works to provide basic amenities to the students as well as the employees of the college. It takes the available resources into consideration and allows free hands to the principal to carry out different developmental activities which, in turn, helps to fulfill the vision of the institution. Another example of participative management is the parents teachers meetings held in the college from time to time. The suggestions of the parents are taken into account and the institution tries to workout the suggestions as per as possible. The principal is the key person to implement the policy of decentralization and participating management. He does is through different committees like IQAC, Library committee, Magazine Committees, students grievance cell , Admission committees, Sexual Harassment cell , Anti Raging committees, Discipline committees etc. Faculty members are nominated by the principal for different committees including college governing body IQAC. In the absence of college election in this year the annual activities of different student associations have been performed by taking students from different groups so that the functions are conducted smoothly.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum has been planned by the F.M. University for each department.

accordingly the faculty members prepare lesson plan and get it approved by the HoDs and the principal. According to the plan prepared, progress is maintained in the progress register. Departmental faculties meet together once in a month to discuss the progress.

Teaching and Learning

1. Proctorial system was introduced .
2. Doubt clearing classes by faculties undertaken
3. Computer operating is taught to students
4. Departmental Seminar are organised for better exposure of students
5. Faculty members guide students in preparing project work.

Examination and Evaluation

Two types of examinations are conducted for students. They have to appear semester examination twice a year. Internal assessment exams are held in each paper for 20 marks before the semester exam. A student has to appear in 6 nos. of semester exam to complete the graduation programme. The weakness of students are diagnosed through internal assessment exams and necessary suggestions are offered for improvement. The university conducts central valuation with the faculties from each college and result is published in time.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a very good Library with more than 30,000 books and periodicals to serve the needs of the students as well as faculties. There is internet facilities for both teachers and students. The xerox machine in the library is used by the students to get copies from important books and journals. Besides the college has reading room where students read different books, news papers and journals. The Library is under CCTV surveillance. The college has two Virtual Class room. Though they are insufficient to cater to the needs of all the students, yet each department takes at least one class in each year (1st Yr., 2nd Yr. 3rd Yr.). the college has an extensive campus of 15.8 acres. We have three class room blocks for each stream, Well equipped Science labs for each department of science, a computer resource center with 50 nos. of computer , a gymnasium, a well spread out play ground and a separate administrative block.

Admission of Students	Students admission process which conducted in online mode through SAMS (Stud nets Academic Management System). The data base of students is available in the SAMS portal (https://www.samsodisha.gov.in/) . As the admission is made through SAMS the entire process is fare and transparent
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission is conducted in online process through Students Academic Management system (SAMS)
Administration	Administration work is conducted through e governance system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	00	00	00	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	00	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	6	10/03/2019	30/03/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

2	Nil	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Welfare Fund Employees Cooperative Theft Society	Staff Welfare Fund Employees Cooperative Theft Society	Student Welfare Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A committee has been formed to conduct the internal audit. It works in cooperation with the accounts section of the college along with the necessary supports and guidance from the Accounts Bursar Principal. The external audit is conducted each year by the Local Fund Audit of Odisha, so that transparency is maintained in the Accounts section. Occasionally Auditor General audit is also conducted by the Govt. of Odisha.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Regional Director of Education, Balasore District Level Consultant, Balasore	Yes	Principal, Administrative Bursar, Academic Bursars
Administrative	Yes	Regional Director of Education, Balasore	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teachers meetings are organised Suggestions are received from parents. Suggestions o the parents worked out by the college administrations. The progress of the students is reported to the parents by the college authority.

6.5.3 – Development programmes for support staff (at least three)

Basic computer training of the support staff is a regular practice. Dedicated Health Centre, Yoga, Gymnasium and Stadium are extended to the staff members.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of Second Ladies hostel in the college campus. 2. Modernization of Arts Commerce Block 3. Applied for opening of P.G. Courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Legal awareness program on RTI	12/02/2019	12/02/2019	12/02/2019	142
2019	Gender sensitization program	13/03/2019	13/03/2019	13/03/2019	300
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender sensitization programme	13/03/2019	13/03/2019	183	117

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	Nil	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Legal Awareness programme	12/02/2019	12/02/2019	145
Gender Sensitization programme	13/03/2019	13/03/2019	300

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Boundary wall has been completed. The campus is free from stray cattle. One day camps are organised to clean the campus from time to time. staff members participate in swachh Bharat programme to clean the campus and make it Eco friendly. The Garden with various seasonal flowers add to the Eco friendly atmosphere of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Students grievance box has been setup to receive complains from students. The problems are discussed by the committee and solutions are made within seven days from the date of receiving the complains. 2. Bio-metric Attendance system has been introduced for the employees. 3. CC TVs have been installed at different strategic points classrooms to maintain discipline and to conduct examinations smoothly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.uncollegesoro.com/mission.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

All Round Development of Body, Mind and Soul of the Learners. To Develop the Inherent Qualities of Young Learners. Increase the Sense of Social and Civil Responsibilities. Inculcating the Sprit of True Citizenship. Nourishing Human Values and Promoting the Sense to Preserve Indian Culture and Tradition. Promoting Scientific Attitude, Temper and Rational Thinking. Developing Aesthetic Sense, Sportsmanship and Leadership.

Provide the weblink of the institution

<http://www.uncollegesoro.com/mission.php>

8.Future Plans of Actions for Next Academic Year

1. Yoga I Meditation classes for 100 students or 10 of students strength, whichever is less. Each session should be of 45 mins duration. At least 50 attendance per session and at least 10 sessions per year. Attendance sheets will be maintained. 2. Idea box to receive suggestions for the. all round development

of the college. 3. Motivational programs to be organised to boost the confidence of the students to face competitive examinations.